

Certified Food Manager Correspondence

Foodsafe's Certified Food Manager Correspondence Course was specifically designed to help busy food service owners, managers, and supervisors meet the Minnesota Department of Health Food Manager Certification Rule without spending six to eight hours in a classroom.

The Food Manager Certification Rule requires both training and an approved examination to become certified. Our correspondence course meets the training requirement under this rule. After successful completion of the correspondence course, you will be able to register for one of our exam locations at various sites within Minnesota.

We guarantee to provide an exam location within a driving radius of 60 miles of your establishment. We use Experior Assessments' Certified Professional Food Manager Examination. However, SERVSAFE Examination is available at an additional fee.

How The Correspondence Course Works

1. Complete the Correspondence Course Registration Form and return it with a payment of \$125.00 to Foodsafe.
2. Upon receipt of your Registration Form and payment, your personalized Coursebook will be mailed to your address.
3. Read each chapter thoroughly and complete the Chapter Review Questions at the end of each chapter.
4. Upon completion of all chapter review questions, return the completed forms and questions to Foodsafe. A score of 75% is needed to pass the correspondence course.
5. Upon successful completion of the correspondence course, you will receive a certificate for completing the training requirement of the course. A letter will also be sent notifying you of the different exam locations in your area.
6. Return the letter with your choice of exam location. A confirmation letter will be mailed to you with the time and location of exam.
7. Attend the exam location and complete the certifying examination (typically 1 hour). A score of 70% is needed to pass the examination.

COMPLETE INSTRUCTIONS ARE INCLUDED WITH YOUR COURSEBOOK.

Re-Certification Correspondence Course

Under the Food Manager Certification Rule by the Minnesota Department of Health and Agriculture, you must become re-certified every three years. To become re-certified in Minnesota, you must attend a re-certification class for a minimum of four hours or participate in an approved re-certification correspondence course - no exam is required.

After months of development, Foodsafe is now able to provide a Food Manager Re-certification Correspondence Course approved by the Minnesota Department of Health. The best advantage of the Re-certification Correspondence Course is that the participant never has to take time off to attend a class. They can become re-certified in the comfort of their own home or business!!

How The Re-certification Course Works

1. Complete the Re-certification Correspondence Course Registration Form and return it with payment of \$50.00
2. Upon receipt of your Registration Form and payment, your personalized Re-certification Coursebook will be mailed to your address.
3. Read the Re-certification Correspondence Coursebook (40 pages) thoroughly.
4. Completes the 100 question review quiz at the end of the Re-certification Correspondence Coursebook.
5. Upon completion of the review quiz, return it to Foodsafe for processing and correction by our Re-certification Instructor.
6. If a score of 75% is achieved, a certificate worth 4 hours of continuing educational credits is sent to the participant.
7. The participant then completes the Minnesota Department of Health's Recertification Application and sends it to the Minnesota Department of Health with a copy of the Recertification Certificate.

THE PARTICIPANT IS NOW RE-CERTIFIED AS A CERTIFIED FOOD MANAGER IN MINNESOTA !!!

COMPLETE INSTRUCTIONS ARE INCLUDED WITH YOUR COURSEBOOK.

Correspondence Course Registration Form

Name: _____

Establishment: _____

Address: _____
(This is where materials will be sent.)

City/State: _____

Zip Code: _____

Phone: _____
(Please include area code.)

\$

Send registration and check to:

**Foodsafe
PO Box 121
Glenwood, Minnesota 56334**

Call Toll Free: (877) 723-3660

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THE COST:

Correspondence Course:
\$135.00

**Re-Certification
Correspondence Course:**
\$50.00

**Register On-Line Today
Credit Cards Accepted !!!**

www.foodsafe.homestead.com

\$ _____